



**MEETING OF THE AUDIT COMMITTEE OF THE TOWN OF BRINY BREEZES
ON THURSDAY, MAY 24, 2012 AT 3:00 P.M.**

Mayor:	Roger Bennett
Alderman:	Pete Fingerhut
Alderman	Lowen Pooch
Town Clerk, Pro Tem:	Nancy Boczon
Deputy Town Clerk:	Cindy L. Corum
Town Attorney:	Jerome F. Skrandel

PUBLIC NOTICE/AGENDA

- I. The Assembly Passes the Gavel to the Town Clerk, pro tem, to Do the Following:
 - A. Conduct the Call to Order, the Pledge of Allegiance, & the Roll Call
 - B. Lead the Following Procedure to Elect a Chairman of the Committee:
 1. Calls for Nominations by the Committee Members for a Chairman
 2. Closes the Nominations and Names the Nominees for Chairman
 3. Calls for Voice Vote on the Nominees
 4. Declares that the Voting has Been Duly Completed And Announces the Results of the Vote
 5. The Clerk then Passes the Gavel to the Chairman Elect and Retires. he Chairman Then Presides Over The Remainder of the Meeting
- II. Additions, Withdrawals, Deferrals, and Arrangement of Agenda Items
- III. Announcements: The Committee Will Discuss the Schedule for Further Meetings That May Be Necessary and Announce the Results. All Future Meetings Will Be Held at the Briny Breezes Town Hall and Begin at 3:00 p.m. and Close Prior to 4:00 p.m.
- IV. Reports
 - a. Committee Chairman
 - b. Committee Members
 - c. Town Attorney
- V. Items for Committee Discussion at Public Hearing: The Proposed Procedure for Obtaining a Contract for Annual Auditing Services and Optional Alternatives
 - a. Summary Explanation of Section 11.45, F.S.
 - b. Summary Explanation of Section 218.39, F.S.
 - c. Summary Explanation of Section 218.391, F.S.
 - d. Summary Explanation of the Auditor Selection Guidelines
 - e. Summary Explanation of Rules of the Auditor General
 - f. Review of Proposed Request For Proposals (RFP) Form

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- VI. Public Comments
- VII. Adjournment

If a person desires to appeal any decision made by the Town Audit Committee with respect to any matter considered at this meeting or the public hearing(s), such interested person will need a record of the proceeding, and for such purpose may need to insure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the provisions of the Americans with Disabilities Act and Section 286.26, F.S., this document can be made available in an alternate format. Persons in need of auxiliary aids or special accommodations to participate in this meeting or the public hearing(s) should contact the Deputy Town Clerk at brinytownclerk@yahoo.com or at (561) 272-5495 no later than 48 hours prior to the proceedings. If hearing impaired, telephone the Florida Relay Service at (800) 955-8771 (TDD) or at (800) 955-8770 (Voice) for assistance.

Nancy Boczon, Town Clerk Pro Tem
Cindy L. Corum, Deputy Town Clerk

Posted: May 17, 2012 at 11 a.m.

Cindy L Corum