



**MEETING OF THE AUDIT COMMITTEE OF THE TOWN OF BRINY BREEZES
ON THURSDAY, JULY 26, 2012 AT 3:00 P.M.**

Chairman - Alderman Lowen Poock
Members - Mayor Roger Bennett
Alderman Pete Fingerhut

Town Clerk, Pro Tem - Nancy Boczon
Deputy Town Clerk - Cindy L. Corum
Town Attorney - Jerome F. Skrandel

PUBLIC NOTICE/AGENDA

- I. Call to Order, the Pledge of Allegiance, & the Roll Call
- II. Additions, Withdrawals, Deferrals, and Arrangement of Agenda Items
- III. Announcements: The Committee Will Discuss Approval of the Suggested Schedule for the Following Committee Tasks. All Meetings Will Be Held at the Briny Breezes Town Hall and Begin at 3:00 p.m.
 - a. Give Responses to Any Written Inquiries - Friday, August 17
 - b. Receive Proposals and Begin Evaluation/Screening Process - Thursday, August 23
 - c. Recommend the Ranked Proposers to Town Council - Thursday, September 6
- IV. Reports
 - a. Committee Chairman and Committee Members
 - b. Town Attorney
- V. Committee Discussion at Public Hearing on the Proposed Procedure for Obtaining a Contract for Annual Auditing Services:
 - a. Review of the Proposed Forms for the Request For Proposals (RFP)
 - b. Review of Proposed Forms for Publication of Legal Ad for RFP
 - c. Committee's Recommendations to Town Council on the Forms and Procedures for the RFP Process
- VI. Public Comments
- VII. Adjournment

If a person desires to appeal any decision made by the Town Audit Committee with respect to any matter considered at this meeting or the public hearing(s), such interested person will need a record of the proceeding, and for such purpose may need to insure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the provisions of the Americans with Disabilities Act and Section 286.26, F.S., this document can be made available in an alternate format. Persons in need of auxiliary aids or special accommodations to participate in this meeting or the public hearing(s) should contact the Deputy Town Clerk at brinytownclerk@yahoo.com or at (561) 272-5495 no later than 48 hours prior to the proceedings. If hearing impaired, telephone the Florida Relay Service at (800) 955-8771 (TDD) or at (800) 955-8770 (Voice) for assistance.

Nancy Boczon, Town Clerk Pro Tem
Cindy L. Corum, Deputy Town Clerk

Posted: July 24, 2012 at 3:00 p.m.