



MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF BRINY BREEZES, FLORIDA HELD ON THURSDAY, NOVEMBER 17, 2011 AT 4:00 P.M. IN THE TOWN HALL, 4802 NORTH OCEAN BOULEVARD, BRINY BREEZES, FLORIDA.

**CALL TO ORDER & PLEDGE OF ALLEGIANCE & ROLL CALL**

President Kendrigan called the meeting to order at 4:00 p.m. and led the pledge of allegiance. Roll call was taken by Deputy Town Clerk Shari Canada.

**IN ATTENDANCE**

Alderman/President Sharon Kendrigan, Alderman Pete Fingerhut and Alderman/Town Clerk Pro Tem Nancy Boczon.

Alderman Lowen Pooch was absent without notice.

Alderman Kathy Bray was absent with notice.

Also present were Mayor Roger Bennett, Attorney Skrandel and Deputy Town Clerk Canada.

**ADDITIONS, WITHDRAWALS, DEFERRALS AND ARRANGEMENT OF AGENDA ITEMS**

None

**EX-PARTE COMMUNICATIONS**

None

**APPROVAL OF THE MINUTES**

A motion was made and seconded (Boczon/Fingerhut) to approve the minutes for: Regular Meeting of October 25, 2011. Motion passed.

**ANNOUNCEMENTS:**

The Next Regular Town Council Meetings Will Be Held On Tuesday, December 20, 2011, After the New Year, the Meeting Day Will Return to the Fourth Thursday of the Month, and Be Held on January 26, February 23 and March 23, 2012. All Meetings Will Be Held At The Briny Breezes Town Hall and Begin At 4:00 P.M.

## **CORRESPONDENCE**

Deputy City Clerk Canada read correspondence into the record.

## **REPORTS**

### **Public Safety Services – City of Boynton Beach Police Department**

Chief Yannuzzi submitted a monthly report of police activities in Briny Breezes and Ocean Ridge.

### **Briny Breezes, Inc. – Directors and/or Manager**

None

### **Chairman, Planning & Zoning Board**

None

### **Mayor**

Mayor Bennett advised he attended to the Mayor's Meeting and provided an update of the meeting discussions.

### **President**

President Kendrigan advised that Ethics Awareness Day is forthcoming.

### **Alderman**

None

### **Town Attorney**

None

## **Financial Report for October 1, 2010 thru September 30, 2011**

Deputy Town Clerk Canada reported the following:

Operating Fund:	Revenue \$	16,705.62
	Expenses \$	43,425.86

Enterprise Fund:	Revenue \$	15,346.65
	Expenses \$	22,054.67

A motion was made and seconded (Boczon/Fingerhut) to accept the Financial Report. Motion passed.

## **COUNCIL DISCUSSION**

- A. Discussion of Rules and Regulations Regarding Public Participation at Town Council Meetings

President Kendrigan advised she requested this item, read the rules and provided information and explained the policy.

A motion was made and seconded (Boczon/Fingerhut) to approve the rules and regulation regarding public participation at Town Council Meetings and directed the Town Attorney to draft a Resolution for the December 20, 2012 Council Meeting to adopt same.

## **Items for Council Action at Public Hearing**

- A. Resolution 2011-15 Adopting Policies and Procedures for the Town's Accounting, Investing, Budgeting, Building Permit and Records Keeping Activities

A motion was made and seconded (Boczon/Fingerhut) to adopt Resolution 2011-15. Motion passed.

- B. Resolution 2011-16 Adopting the Policy and Procedure for Implementing the Town's Records Keeping Activities and Appointing Shari Canada as the Town's Records Management Liaison Officer with the State of Florida Bureau of Archives and Records Management

A motion was made and seconded (Boczon/Fingerhut) to adopt Resolution 2011-16. Motion passed.

- C. Approval of Rules and Regulations Regarding Public Participation at Town Council Meetings.

No action taken. See item A under Council Discussion.

## **Other Items for Council Action**

- A. Accounts payable for September, 2011 ó Alderman Pook

None

- B. Invoice(s) from Jerome F. Skrandel, Town Attorney

A motion was made and seconded (Boczon/Fingerhut) to accept and pay the invoice for June, 2011. Motion passed.

## **Public Comment**

None

**Adjournment**

A motion was made and seconded (Boczon/Fingerhut) to adjourn the meeting. Motion passed. Meeting was adjourned at 4:35 PM.

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Mayor Roger Bennett

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President Sharon Kendrigan

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Alderman Nancy Boczon

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Alderman Kathleen Bray

SEAL

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Alderman Pete Fingerhut

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Alderman Lowen Poock

ATTEST:

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Shari L. Canada, Deputy Town Clerk