



MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF BRINY BREEZES, FLORIDA HELD ON THURSDAY, JUNE 28, 2012 AT 4:00 P.M. IN THE TOWN HALL, 4802 NORTH OCEAN BOULEVARD, BRINY BREEZES, FLORIDA

CALL TO ORDER & PLEDGE OF ALLEGIANCE & ROLL CALL

President Kendrigan called the meeting to order at 4:00 p.m. and led the pledge of allegiance. Roll call was taken by Deputy Town Clerk Cindy Corum.

IN ATTENDANCE

Mayor Bennett, Council President Sharon Kendrigan, Alderman/Town Clerk Pro Tem Nancy Boczon, Alderman Pete Fingerhut, Alderman Lowen Pooch and Deputy Town Clerk Cindy Corum. Alderman Thaler participated in the meeting via phone conference. Attorney Jerome Skrandel was out of town.

ADDITIONS, WITHDRAWALS, DEFERRALS & ARRANGEMENT OF AGENDA

President Kendrigan made a correction to the agenda. She said that the August 23rd meeting was printed twice on the agenda and the second date should actually be October 25th 2012.

EX-PARTE COMMUNICATIONS

Mayor Roger Bennett said he had spoken to the current Auditing Firm. He said he told the auditor that we appreciated their letter but informed them we would be going through the bidding process. He said he also had corresponded via email with Alderman Thaler regarding the Audit Committee meeting. He said he had these conversations prior to receiving the material from Attorney Skrandel outlining and explaining what the Audit Committee duties entailed and did not realize at the time that the conversations may have been construed as inappropriate. Council President Kendrigan said she also had received an email query from Alderman Thaler regarding the Audit Committee meeting but she did not answer the email.

APPROVAL OF THE MINUTES

Alderman Nancy Boczon said that a letter to be sent to Briny Breezes, Inc. regarding parking signs was part of a motion but was not included in the minutes.

A **MOTION** was made and seconded (Boczon/Fingerhut) to approve the May 24, 2012 Town Council meeting minutes with the above correction. **MOTION PASSED**

ANNOUNCEMENTS:

The Next Regular Town Council Meetings will be held on July 26, August 23 and September 27, and October 25, 2012. All meetings will be held in the Briny Breezes Town Hall at 4:00 P.M.

A MOTION was made and seconded (Poock/Fingerhut) to accept the dates of July 11, July 18 and July 19, 2012 for First, Second and Third Budget Workshops respectively. All three meetings to be held at 10am in Town Hall. **MOTION PASSED**

CORRESPONDENCE:

Deputy Clerk Corum said she had received an email reminding Council of an upcoming mandatory Local Mitigation Strategy Meeting.

REPORTS:

Public Safety Services – City of Ocean Ridge Police Department

Chief Christopher Yanuzzi gave an oral report of police activities in the area for the previous month. He said he also included the annual report for the previous year. He updated the Council on the status of Palm Beach County Sheriff Office's offer to take over the Ocean Ridge Police Department. He said the offer is still under review by Ocean Ridge's Mayor and Council. Chief Yanuzzi also said he would have extra patrols in force for the Fourth of July holiday.

Briny Breezes, Inc. – Directors and/or Manager

Steve Best, manager of Briny Breezes, Inc. said he was still trying to contact FPL regarding erecting a new street light. Mayor Bennett said he had also contacted FPL but had not heard back from the power company yet. Alderman Nancy Boczon said one more 'No Parking' sign was needed for the guest parking area and Mr. Best said he would take care of it.

Chairman, Planning & Zoning Board

Chairman Jerry Lower said he was still looking for a recruit to fill the vacant board seat. He said there would be no Planning & Zoning meeting in July, but the next meeting would be held on August 9, 2012 at 4pm in Town Hall.

Mayor

The Mayor said the Town's annual membership dues to the League of Cities was \$954 and asked for a motion to approve the amount.

A MOTION was made and seconded (Boczon/Fingerhut) to approve the amount of \$954 for the annual membership dues to the Florida League of Cities. **MOTION PASSED**

The Mayor also said he had attended a South Florida Water Management District meeting on June 19th in Hollywood.

President

Nothing to report

Aldermen

Newly appointed Alderman Sue Thaler said she needed assistance with resource materials to aid her in doing the best job she can. Deputy Town Clerk Corum said she would send Alderman Thaler information on the Sunshine Law along with a handbook from the Florida League of Cities which is designed to aid newly elected

officials. Alderman Nancy Boczon spoke about the handyman registration list and said she would like it on the next agenda for discussion.

Attorney

Out of town

FINANCIAL REPORT FOR MAY 2012

The Financial Report was presented for May 2012.

A **MOTION** was made and seconded (Boczon/Fingerhut) to accept the May financial report.

MOTION PASSED

COUNCIL DISCUSSION

a. Recommendations of the Audit Committee for Issuing a Request For Proposals For the Selection of a Town Auditor for Annual Auditing Services

Audit Committee Chairman Lowen Pooch said the Committee was in the process of reviewing the proposed RFP in their agenda packages. He said he would like to obtain a sample RFP that was less than 28 pages.

b. Computer Purchase

Resident Kendrigan said the Town had purchased a new hard drive for the secondary computer for under \$500 as the old Computer was over 10 years old and was not working properly.

c. Discussion of Implementing a Fee for Returned Checks

President Kendrigan said we had a returned check last month for a parking ticket for which the bank charged the Town a \$12 fee. She said she would like input from the other Aldermen as to whether the Town should also charge a fee for returned checks to cover administration costs. Alderman Pooch recommended the amount of \$15 as a Town fee and said the offender would still have to cover the \$12 bank fee.

A **MOTION** was made and seconded (Boczon/Fingerhut) to implement a \$15 returned check fee.

MOTION PASSED

ITEMS FOR COUNCIL ACTION AT PUBLIC HEARING

a. Consideration of Proposed Agreement, as Revised, with Linda Harvel for Bookkeeping Services

President Kendrigan said the Town had hired Bookkeeper Linda Harvel to work approximately four to eight hours per month. She said Linda Harvel had signed an agreement with the Town and started work a few weeks ago and this Resolution was considered housekeeping.

b. Consideration of Resolution No. 2012-5, Appointing Linda Harvel as the Town Bookkeeper

President Kendrigan asked for a motion to approve the Resolution formally appointing Linda Harvel as Town Bookkeeper.

A **MOTION** was made and seconded (Boczon/Fingerhut) to approve Resolution 2010-5 appointing Linda Harvel as Town Bookkeeper. **MOTION PASSED**

b. Consideration of Resolution No. 2012-6, Revising the Appointment of Cindy Lou Corum to Delete Services as the Town Bookkeeper

President Kendrigan said this Resolution deleted Deputy Town Clerk Corum as Bookkeeper. Although Ms. Corum would still input the daily entries, make deposits and write checks, Mrs. Harvel would reconcile the bank accounts and check the books monthly, as well as help with the budget.

A **MOTION** was made and seconded (Boczon/Poock) to approve Resolution 2012-6 deleting Deputy Town Clerk Cindy Corum as Town Bookkeeper. **MOTION PASSED**

PUBLIC COMMENTS:

Resident Terry Kline spoke about an incident at the beach clubhouse with another resident regarding lighting and discussed dogs on the porch.

ADJOURNMENT

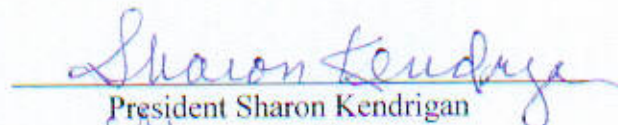
A **MOTION** was made and seconded (Boczon/Fingerhut) to adjourn the meeting. **MOTION PASSED.** Meeting was adjourned at 4:50 PM.



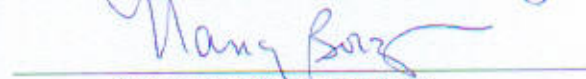
Mayor Roger Bennett

SEAL:






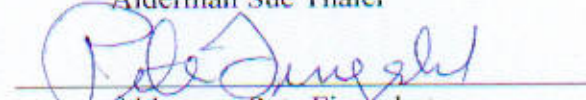
President Sharon Kendrigan



Alderman Nancy Boczon



Alderman Sue Thaler




Alderman Pete Fingerhut



Alderman Lowen Poock

ATTEST:



Deputy Town Clerk