

**TOWN COUNCIL OF BRINY BREEZES
REGULAR MEETING AT BRINY BREEZES TOWN HALL
THURSDAY, AUGUST 28, 2014, AT 4:00 P.M.**

MINUTES

- I. Call to Order, Pledge of Allegiance, and Roll Call; President Thaler called the meeting to order at 4:04 p.m., leading the pledge of allegiance. Barbara Molina called the roll, noting Mayor Mike Hill was joining the meeting telephonically. Council members present are President Sue Thaler, Town Clerk Barbara Molina, Alderman Bob Jurovaty, Alderman Jim McCormick, Alderman Karen Wiggins and Carol Lang, Deputy Town Clerk and Town Attorney, John Skrandel.
- II. Swearing in of Deputy Town Clerk: Carol Lang was sworn in by Barbara Molina.
- III. Additions, Withdrawal, Deferrals, and Arrangement of Agenda Items:
President Thaler asked to move item d. Considerations of Proposals and Selection of Bookkeeping Contractor on X. Items for Council Action at Public Hearing, to the last place, so she could leave the building and would not be present while discussion of her proposal took place. MOTION to move “d” and “e” to end of section moved and seconded (Wiggins/Molina). After a call for public comment, motion passed.
- IV. Ex-Parte Communications: None
- V. Minutes for Approval: Special Meeting of August 1, 2014
MOTION moved and seconded (Wiggins/Jurovaty) to approve minutes. After a call for public comment, motion passed.
- VI. Announcements:
 - a. The next Regular Meetings of the Town Council will be held on September 25 and October 23, 2014 at 4:00 p.m. in the Briny Breezes Town Hall.
 - b. The Council will hold Special Meetings on Thursday, September 11, 2014 for the Public Hearings for the Adoption of the Tentative Millage Rate, the Tentative General Fund Budget, and the Tentative Enterprise Fund budget and on Thursday, September 25, 2014 for the Public Hearings for the Final Adoption of the Millage Rate, the General Fund Budget, and the Enterprise Fund Budget. These meetings will be held at 5:01 p.m. in the Briny Breezes Town Hall.
 - c. At this time, the Council considered setting tentative dates for its Regular Meetings in the months of November and December to avoid conflicts with the holidays. November 20, and December 18 will be confirmed at next meeting.
- VII. Correspondence:
 - a. A letter dated June 25, 2014, from Florida Water & Pollution Control Operators Association asking to proclaim August Water Professionals Month. Since August has just about ended, we will issue a proclamation if we receive earlier notice next year.
 - b. A lengthy letter from a taxpayer that was received in June, but was not located then due to the absence of the Deputy Town Clerk. The correspondence requests that the Town require Briny Breezes, Inc. to produce a plat plan and to develop a Master Plan. John Skrandel stated that it will be taken under advisement.

VIII. Reports:

- a. Public Safety Services: Town Marshal, Chief Yannuzzi discussed June, July and August activity. Several comments were made regarding the officers' duties and the difference between 911 and a non-emergency calls.
- b. Briny Breezes, Inc.: none
- c. Presidents Report: Sue Thaler invited council members to participate in the Literacy Luncheon, and reminded of the need to fill 3 openings on the P & Z committee. President Thaler also discussed records retention as it relates to texting....you are required to keep texts if it relates to Town business .
- d. Mayor Mike Hill: no reports.
- e. Alderman: no reports.
- f. Town Attorney John Skrandel: discussed the advantages and disadvantages of participating in the Palm Beach County Library System. MOTION moved and seconded to drop issue of PBC Library System (Wiggins/McCormick). After a call for public comment, motion passed unanimously.
- g. Financial Report for June and July 2014: Karen Wiggins reviewed financial report, which will stand as read.

IX. Items for Council Discussion:

- a. Revision of Tentative Budgets for fiscal year 2014-2015: President Thaler noted that several numbers at the budget workshop were done incorrectly. A revised budget was explained. Audit, bookkeeping, and Insurance (FMIT) were revised from 70/30 to 50/50, in accordance with our budgeting policy. The proposal from Municode was approximately \$8,000, and can be budgeted over two years. Reduced the number in the Enterprise fund budget for water and sewer after learning the cost would not go as high as budgeted for. In the General Fund budget, sales tax revenue was reduced to reflect a more realistic figure. These items are only reallocation of budget lines.
- b. Discussion of parking ticket fines: Council discussed fine levels in nearby communities. Fines to be left as is for now.

President Thaler called a recess for five minutes to change CD #one to CD #two. Meeting re-called to order at 5:15.

X. Items for Council Action at Public Hearing:

- a. Consideration of Adoption of Ordinance No. 1-2014 Amending Appendix C of the Code of Ordinances Entitled Land Development Code, First Reading. MOTION to adopt ordinance at first reading, and seconded (Molina/Wiggins). After a call for public comment, motion passed unanimously.
- b. Resolution No. 2014-12 Approving transfer of monies from the Town Money Market Account to the Town Operating Account. MOTION moved and seconded (Wiggins/Molina). After a call for public comment, motion passed unanimously.
- c. Resolution No. 2014-13 Adopting a Proposed Millage Rate for Fiscal Year 2014-2015: MOTION to adopt Resolution 2014-13 moved and seconded (Wiggins/Jurovaty). After a call for public comment, motion passed unanimously.

- f. Consideration of Proposal and Selection of Maintenance and Meter Reader Contractor: received one proposal from Jim Phillippi at the current rate. MOTION to adopt Resolution 2014-15 Authorization the Hiring of Jim Phillippi for Maintenance/Meter Reader Contractor as independent contractor, moved and seconded (Wiggins/Molina). After a call for public comment, motion passed unanimously.

- d. Consideration of Proposals and Selection of Bookkeeping Contractor: two proposal were submitted, one being from Sue Thaler, she recused herself and left, turning the meeting over to Town Clerk, Pro Tem, Barbara Molina to complete the meeting. The second proposal was received from Gutierrez & Co. John Skrandel clarified that the Resolutions may be adopted, however, the Inspector General requires specific contracts for Bookkeeper and Maintenance/Meter be approved (at the next meeting) and the issuance of a ten-day notice to any party whose contract is not renewed. MOTION to offer Sue Thaler the Bookkeeping position moved and seconded (Wiggins/McCormick). A member of the public asked if there was a conflict of interest. John Skrandel replied that there was none, everything was done in the open, and there was no favoritism in this case, and Linda Harvel should receive a ten-day notice of termination. MOTION was amended to adopt Resolution 2014-14 to appoint Sue Thaler as Bookkeeper, and terminate the current contract of Linda Harvel effective ten days after notice. Moved and seconded (Wiggins/McCormick). After a call for public comment, motion passed unanimously.

- XI. Public Comments: A member of the public inquired about incorporating areas of the pocket. After a brief discussion another commenter stated that it had been discussed several times in the past by the P&Z Committee and was rejected.

- XII. Adjournment: Motion to adjourn meeting at 5:53 p.m. moved and seconded (Molina/Wiggins).

 Michael Hill, Mayor

 Susan Thaler, President

 Robert Jurovaty, Alderman

 James McCormick, Alderman

 Barbara Molina, Alderman

 Karen Wiggins, Alderman

ATTEST:

 Carol Lang, Deputy Town Clerk

For relevant testimony, discussion, oral reports, etc. please refer to the audio CD available at the Town Hall.